FIJI REVENUE AND CUSTOMS SERVICE

SPECIFICATIONS FOR

TENDER NO. 43/2026:

PROPOSED FRCS CARGO OFFICE – NADI INTERNATIONAL AIRPORT

Tender Reference	RFT No. 43/2026
Tender Title	Proposed FRCS Cargo Office – Nadi International Airport
Release Date	Wednesday 18th November 2026
Submission Response Close	Wednesday 02nd December 2026, 12PM FJT

Table of Contents

Advertisement 3
Section 1 – Invitation to Tender 4
Section 2 – General Terms and Conditions 5
Section 3 – Bid Data Sheet 8
Section 4 – Schedule of Returnable Forms 10
Schedule A: Declaration by Bidder – Conformity 10
Schedule B: Bidder Information 11
Schedule C: Project Commitment, Experience & Referees 12
Schedule D: Key Personnel 13
Schedule E: Works Programme and Project Methodology 14
Schedule F: Declaration by Bidder – Price 15
Schedule G: Scope of Works 16
Schedule H: Financial Proposal 17
Cost Matrix 17
Schedule I: Checklist 18
Annexure: Drawing 19

Advertisement

The following are excerpts and addendums from the advertisement for Fiji Revenue and Customs Service as it originally appeared in the local media and should be used as the basis to submit your proposals:



FIJI REVENUE AND CUSTOMS SERVICE

Request for Tender (RFT)

RFT NO.43/2026: Proposed FRCS Cargo Office - Nadi International Airport

FRCS invites suitably qualified and experienced contractors to submit quotations for the Proposed FRCS Cargo Office at Nadi International Airport. The project includes demolition, carpentry, ceiling works, painting, flooring, joinery, doors and windows, fire, mechanical, electrical services, and associated construction works in accordance with the project drawings and specifications.

Interested bidders can access the Terms of Reference from the FRCS website: https://www.frcs.org.fi/tenders/ or for further information, please email on tenders@frcs.org.fi.

Submissions must be enclosed in a sealed envelope, clearly marked as **RFT 43/2026 – Proposed FRCS Cargo Office – Nadi International Airport,** and addressed to:

The Chairman
FRCS Tender Board
Fiji Revenue and Customs Service
Private Mail Bag
Suva, Fiji

Or it should be dropped in the Tender Box located at FRCS Complex, Building 2 – Level 4, Corner of Ratu Sukuna Road and Queen Elizabeth Drive, Nasese, Suva, Fiji **no later than 12.00pm on 02nd December 2026.**

FRCS reserves the right to accept or reject any submissions at its discretion. This RFT does not constitute a contract or offer and is intended solely for the purposes of soliciting interests.

Section 1 – Invitation to Tender

RFT NO. 43/2026 – PROPOSED FRCS CARGO OFFICE – NADI INTERNATIONAL AIRPORT

1. Fiji Revenue and Customs Service (FRCS) invites written signed tenders from eligible bidders for the given subject.

2. The following attachments form part of the Bidding Documents:
   - Section 1 – Letter of Invitation
   - Section 2 – General Terms and Conditions
   - Section 3 – Bid Data Sheet (BDS)
   - Section 4 – Schedule of Returnable Forms
     - Schedule A: Declaration by Bidder – Conformity
     - Schedule B: Bidder Information
     - Schedule C: Project Commitment, Experience & Referees
     - Schedule D: Key Personnel (CV's)
     - Schedule E: Works Programme and Project Methodology
     - Schedule F: Declaration by Bidder – Price
     - Schedule G: Scope of Works
     - Schedule H: Financial Proposal
     - Schedule I: Checklist

3. Competitive bidding will be conducted under FRCS procurement procedures and guidelines and is open to all eligible companies.

4. Interested bidders can access the RFT specifications from the FRCS website page: https://www.frcs.org.fj/tenders/ at no cost. All documents are in the English language.

5. It is the bidder's responsibility to ensure that the submission is dropped in the Tender Box located at FRCS Complex, Building 2 – Level 4, Corner of Ratu Sukuna Road and Queen Elizabeth Drive, Nasese, Suva, before the specified closing time.

6. Bidders are required to submit compliance certificates/letters required under mandatory compliance. Failure to comply with the requirements of the Bidding Documents may invalidate your submission.

7. Bidders are to fill the tender checklist before submission of their bids

8. Bidders seeking further clarification/information on the RFT and/or the process should contact via email on tenders@frcs.org.fj

9. Bid responses must be hand delivered before **12pm FJT on Wednesday 02nd December 2026**

10. **Late tenders will not be accepted.**

11. The lowest or any RFT may not necessarily be accepted.

12. FRCS reserves the right to accept or reject any Bid, and to annul, in whole or in part, or to suspend the bidding process and reject all Bids at any time and without reason prior to award, without thereby incurring any liability to the affected Tenderer or Tenderers.

Section 2 – General Terms and Conditions

The following General Terms and Conditions will apply.

1.1 Format of Response	Each bidder must provide a formal letter of transmittal that must: a. Be signed by an authorized representative of the organization and must state that the signing official is authorized to legally bind the organization. b. Include the names, titles, office addresses and office telephone numbers of the persons authorized by the organization to conduct negotiations on the proposal, including their expected roles in negotiations; and c. Provide a contact name, address, landline number and email address which FRCS will use in serving notices to the bidder.
1.2 Late Submissions	Submissions received within five minutes of closing time will be accepted. Five minutes is allowed as variation for any timing difference.
1.3 Applicants to Inform Themselves	Each applicant should: a. Examine this specifications document; and any documents referred to within; and any other information made available by FRCS to the applicants. b. Obtain further information about the facts, risks and other circumstances relevant to the tender by making all lawful inquiries. c. Ensure that the submission, and all information on which its proposal is based, is true, accurate and complete. By submitting their proposal, applicants will be deemed to have: a. Examined the RFT specifications and any other information made available in writing by FRCS to the applicants. b. Examined all information relevant to the risks, contingencies, and other circumstances having an effect on their proposal and which is obtainable by the making of reasonable inquiries.
1.4 Bidder's Risk	FRCS accepts no responsibility, liability, or obligation whatsoever for costs incurred by or on behalf of any bidder in connection with the RFT or any participation in the tender process.
1.5 Selection of Preferred Applicant	• No proposal will necessarily be selected by FRCS as the preferred solution/s. The FRCS Evaluation Committee may decide not to accept any proposal or reject all proposals at any time. FRCS reserves the right to cancel this tender and pursue an alternative course of action at any time. • Selection of Preferred Applicant will not be acceptance of the proposal and no binding relationship will exist between the preferred applicant(s) and FRCS until a written agreement acceptable by FRCS is executed by an authorized officer of FRCS and the successful applicant(s).

1.6 Conduct of Applicants	Conduct of Applicants or any of their consortium members, may affect the outcome of their tender responses, including non-consideration of the proposal. Applicants warrant to FRCS that they (and their consortium members) have not and will not engage in any of the following activities in relation to this tender process: a. Lobbying of or discussions with any politician or political groups during this tender process. b. Attempts to contact or discuss the tender process with officers, any member or staff or contractor currently working in FRCS or any agent of this Department, Exception to Evaluation Committee members. c. Provision of gifts or future promise of gifts of any sort to the previously mentioned personnel. d. Accepting or providing secret commissions. Seeking to influence any decisions of FRCS by improper means; or otherwise acting in bad faith, fraudulently or improperly.
1.7 Currency	All currency in the proposal shall be quoted in Fijian Dollars and prices shall be VAT Inclusive.
1.8 Corporate Information	Each applicant must provide the following information: a. Details of the corporate and ownership structure, including identification of any holding company or companies and parent companies (Business license and Business Registration); b. Profiles of the company and any parent entity. If the company is a subsidiary, the applicant must provide full details of the legal and financial relationship between the subsidiary and parent. The names of all directors and officers of the company. c. A full description of the current operations of the company including the most recent audited financial statement or bank guarantee letter stating companies' financial stability. d. A copy of the company's Certificate of Incorporation. e. Confirmation that the company has the capacity to bid for the Services and that there is no restriction under any relevant law to prevent it from bidding. Provision of details of any legal proceedings that are being done against the company.
1.9 Qualifications and Capability	Each Applicant must: a. Be FNPF, FRCS, FNU & VAT compliant (letters to be attached). Tax Identification Number (TIN) must be quoted in the submission. b. Directors to be tax compliant. A copy of tax compliance certificate of the Director to be included in the submission. c. Be able to demonstrate that it will be able to meet its financial obligations under this RFT. The bidder has to have direct partnership with the supplier (Partner Certificate to be included in the proposal) and must be an authorized reseller, distributor and service Centre.
1.10 Mergers, Acquisitions, Sales of Applicant	Where such information is publicly accessible, the Applicant must indicate whether any mergers, acquisitions or sales are planned presently or during

	the year following the submission of the proposal.
1.11 Enquiries	• All questions and enquiries regarding this RFT are to be made in writing via email or official letter. • All questions and inquiries will be responded to in writing by email. Verbal responses will not have any binding on either party.
1.12 Confidentiality	• All Companies shall keep strictly confidential any and all information contained in this ITT, and other information or documents made available to it by or on behalf of FRCS in connection with this ITT. The firms shall not disclose, nor allow any such information to be disclosed. • Any effort by a Bidder to influence the FRCS in its decisions on Tender evaluation, Tender comparison, or Contract Award may result in the rejection of the Tenderer's Bid.
1.13 Price Bid	The Price(s) should include all non-exempt duties, taxes, and other levies payable by the Tenderer under the contract/purchase order and must be as per the Price Schedule/Bid Form provided.
1.14 Bid Validity Period	The bid shall remain valid for 90 calendar days after the deadline of the receipt of the bids.
1.15 Notification of Award	FRCS will notify the successful Bidder in writing prior to the expiration of the period of Bid Validity. FRCS may sign a contract with the successful Tenderer and issue a Purchase Order for a set duration.
1.16 Extension of Validity Period	• In exceptional circumstances, prior to the expiration of the proposal validity period, FRCS may request Bidders to extend the period of validity of their Proposals. The request and the responses shall be made in writing and shall be considered integral to the Proposal. • If the Bidder agrees to extend the validity of its Proposal, it shall be done without any change to the original Proposal. • The Bidder has the right to refuse to extend the validity of its Proposal, and in which case, such Proposal will not be further evaluated.

Section 3 – Bid Data Sheet

BDS No.	Description	Instruction
1.	Site Inspection	All Contractors are requested to visit the site to view the outlined Scope of Works onsite. Where Contractor provides quote, it is assumed that proper site inspection has been carried out. It is intended that the work shall be done in a manner where FRCS operations are not affected. Site Visit Date: 26/11/2026 Time: 10:30am – 11:30am
2.	Condition of RFT	Fixed Lump Sum
3.	Contract Form	The provisions of the Contract Template are only indicative of the terms and conditions that the parties may ultimately agree to enter and will become binding on the parties after the RFT has been awarded and upon finalization and execution of the contract.
4.	Mandatory Supplementary Documents	• Company Profile including Organization Structure • Key Resources (staff & equipment) • Professional Indemnity (PI) Cover • Public Liability Cover • Works Programme (Gantt Chart) • Valid Business License and Registration Certificate • FRCS Tax Compliance Letter for the Business and Directors • FNPF Compliance Letter • FNU Levy Certificate • OHS Compliance Certification • 3 minimum written Clients Reference with contact details • 3 minimum Past Project Experience of Similar Value and Nature ○ Written client references must be within the last 3 years. Bids will not be considered for evaluation unless 3 Client's References are provided. • 3 minimum Past Project Experience of Similar Value and Nature
5.	Public Liability Cover Professional Indemnity Insurance	Bidders to submit cover documents
6.	Liquidated Damages (LD)	FJD 500.00 per Calendar Day

7.	Deadline / Submission	**Date:** Wednesday 02nd December 2026 **Time:** 12pm FJT **Mode:** Submission to be dropped in the Tender Box located at FRCS Complex, Building 2 – Level 4, Corner of Ratu Sukuna Road and Queen Elizabeth Drive, Nasese, Suva. Tender to be in a sealed envelope and clearly marked as "*RFT NO. 43/2026 – PROPOSED FRCS CARGO OFFICE – NADI INTERNATIONAL AIRPORT*".
8.	Contact Information	Contact Person: **Mr. Colin Alfred** Designation: Manager Facilities and Projects, Finance Contact Details: (T) 679 324 3104 | (M) 998 3666 | (E) calfred001@frcs.org.fj Contact Person: **Mr. Sudesh Naidu** Designation: Fleet and Properties Officer Contact Details: (T) 679 9984424 | (E): snaidu006@frcs.org.fj

Section 4 – Schedule of Returnable Forms

Schedule A: Declaration by Bidder – Conformity

Tender Reference:	RFT No. 43/2026
Tender Title:	PROPOSED FRCS CARGO OFFICE – NADI INTERNATIONAL AIRPORT

1. We confirm to have examined the RFT Documents, attended the Pre-Bid Site Meeting (if any) and hereby acknowledged any addendums thereof, offer to supply the goods, services or works set out in the RFT, the Specifications, Drawings and accompanying documents for the price(s) specified in the Price Schedule.

2. Declare that we have read and clearly understood all Sections of this RFT, including the GTC & TOR, if required we will sign and return any section of RFT to form part of the Contract Document.

3. We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium /Association members or subcontractors or suppliers for any part of the contract:
   a. have no conflict of interest, is not under procurement prohibition by the FRCS or been suspended, debarred, sanctioned or otherwise identified as ineligible;
   b. have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
   c. Undertake not to engage in proscribed practices, including but not limited to corruption, fraud, coercion, collusion, obstruction, or any other unethical practice, with the FRCS or any other party, and to conduct business in a manner that averts any financial, operational, reputational, or other undue risk to FRCS.

4. We declare that all the information and statements made in this Proposal are true and we accept not to deviate, unless the Scope of Work will change by the FRCS;

5. Agree that the FRCS has the right to deduct the full Bid Security Sum (if any) in case of any breach to the terms of conditions of the RFT or in case where we decided to reject the offer by the FRCS after the Letter of Award has been issued by the FRCS;

6. I understand that the FRCS reserves the right, unless the tenderer stipulates to the contrary in the tender, to accept such portion thereof as FRCS may decide. FRCS is not bound to accept the lowest or any tender.

7. Confirm that our submission shall be valid and remain binding upon us for the period specified in the Bid Data Sheet.

I, the undersigned, certify that I am duly authorized to sign this Proposal and bind it should FRCS accept this Proposal.

Authorized Representative Signature : _____
Authorized Representative Name : _____
Designation : _____
Company Name : _____
Date : _____

Schedule B: Bidder Information

Bidder Registered Name	[Complete]
Legal Address	Street Address: [Complete] Postal Address: [Complete] Office Number: [Complete] Website (if any): [Complete]
Year of Registration	[Complete]
List of Director(s)/Shareholder(s)	[Complete]
Bidder's Authorized Representative	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
Countries of Operation	[Complete]
No. of full-time Employees	[Complete]
No. of Technical Employees	[Complete]
No. of Field Employees	[Complete]
Contact person FRCS may contact for requests for clarification during Proposal evaluation	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
Attach the following documents:	• Company Profile, not exceeding fifteen (15) pages with Organization Structure, Director(s), specialization, expertise, and resources; • Project Profile, list of past experiences in similar nature and capacity with contact details; • Certificate of Incorporation/ Business Registration; • Professional Indemnity (PI) Cover Certificate; • Public Liability Cover • Key Personnel Certification • Valid Tax Compliance Certificate issued by FRCS (Business and All Directors); • Certificate of Tax Registration and Exemption (if any); • Valid FNPF Compliance Certificate; • Valid FNU Levy Compliance Certificate; • Copies of the financial statement (balance sheets, including all related notes, and income statements) for at least recent 3 years prepared by a qualified Accountant professional;

Schedule C: Project Commitment, Experience & Referees

1. On-Going Projects

List down Projects currently in Progress in the table below.

Client Name	Project Name & Location	Contract Value	% Progress & Approximate Completion time	Types of activities being undertaken

- *Bidders may also attach additional information with the submission.*

2. Past Project Experience

List down Past Project Experience in the table below of similar scope & capacity to this tender.

Client Name	Project Name & Location	Contract Value	Year of Completion	Types of activities undertaken

- *Bidders may also attach Statements of Satisfactory Performance from the Top 3 (three) Clients or more, with the submission.*

3. Project Cliental Referees

List down at least 3 Cliental Referee details in the table below.

Name of Referee	Project Name & Location	Reference Contact Details	Contract Value	Types of activities undertaken
1.				
2.				
3.				

- *Bidders may also attach Statements of Satisfactory Performance from the Top 3 (three) Clients or more, with the submission.*
- Bidders are required to provide a list of reputable Local and/or international references who are currently using or have used a similar/same solution in the past 12-24 months. This should include contact details and designation of the person who is authorised to provide a reference on behalf of the Company.

Schedule D: Key Personnel

List the key staff personnel that will be engaged for this project.

All listed personnel may be employees or subconsultants of the Consultant; however, full responsibility for their performance and output remains solely with the Consultant. Key Experts shall not be substituted without the Client's prior written approval.

Name	Current Position	Experience	Qualification	Role for this Project and Certification

- *Bidders to attach resume of nominated key staff personnel required for the project as assigned above.*

Schedule E: Works Programme and Project Methodology

Bidder must attach:

- *Tentative works programme using Gantt chart, indicating key trade and milestone timeliness*
- *Methodology statement detailing all activities from planning, developing and controlling a project from start to finish, ensuring efficient resource allocation, risk management and successful completion within established parameters.*

Tentative Works Duration: _____

Schedule F: Declaration by Bidder – Price

Tender Reference:	RFT No. 43/2026
Tender Title:	PROPOSED FRCS CARGO OFFICE – NADI INTERNATIONAL AIRPORT

We, the undersigned, submit our Price for the above project in accordance with the Specification prepared by FRCS.

The whole of the works shall be completed and carried out to the entire satisfaction of FRCS for the sum of [Insert amount in words and figures (VIP)].

Our Proposal shall be valid and remain binding upon us for the period of time specified in the Bid Data Sheet. We understand you are not bound to accept any Proposal you receive.

I, the undersigned, certify that I am duly authorized to sign this Proposal and bind it should FRCS accept this Proposal.

Authorized Representative Signature : _____
Authorized Representative Name : _____
Designation : _____
Company Name : _____
Date : _____

[Bidders official stamp/seal]

NOTE: Bidders to provide initial pricing and only shortlisted Bidders would be invited to update their pricing if required.

Schedule G: Scope of Works

PROPOSED FRCS CUSTOMS OFFICE AT BAGGAGE HALL – NADI INTERNATIONAL AIRPORT
Demolition Works
Carpentry Works
Ceiling Works
Exterior and Interior Painting – Allow wall putty glazing, prepare surface prior to painting. The contractor is responsible for repairing and restoring any surfaces requiring maintenance.
Flooring – Prepare floor surface prior to installation of vinyl tile plank **(Supply & Install) as per drawings.**
Joinery Works (Supply & Install) as per drawings.
Door and Window Schedules (Supply & Install)
Fire Services – Contractor to install 2 existing extinguishers supplied by FRCS.
Electrical Services (Supply & Install) as per drawings. Contractor to provide EFL or AFL compliance. Contractor to relocate existing services if required.
Data/Voice/Telephone (Supply & Install) as per drawings. Works by FRCS IT Team but Attendance by Main Contractor.
Mechanical Services (Supply and Install) as per drawings - Contractor to remove existing air-condition units and replace with new.

Schedule H: Financial Proposal

Cost Matrix

Bidders should provide their cost breakdown in the following format.

A. COST BREAKDOWN SUMMARY

PROPOSED FRCS CUSTOMS OFFICE AT BAGGAGE HALL – NADI INTERNATIONAL AIRPORT				
Item #	**Trade Description**	**RATE**	**QTY**	**AMOUNT**
1.0	**Demolition Works**		1	
1.1	**Carpentry Works**		1	
1.2	**Ceiling Works**		1	
1.3	**Exterior and Interior Painting –** Allow wall putty glazing, prepare surface prior to painting. The contractor is responsible for repairing and restoring any surfaces requiring maintenance.		1	
1.4	**Flooring –** Prepare floor surface prior to installation of vinyl tile planks **(Supply & Install) as per drawings.**		1	
1.5	**Joinery Works (Supply & Install) as per drawings.**		1	
1.6	**Door and Window Schedules (Supply & Install)**		1	
1.7	**Fire Services** – Contractor to install 2 existing extinguishers supplied by FRCS.		1	
1.8	**Electrical Services (Supply & Install) as per drawings.** Contractor to provide EFL or AFL compliance. Contractor to relocate existing services if required.		1	
1.9	**Data/Voice/Telephone (Supply & Install) as per drawings.** Works by FRCS IT Team but Attendance by Main Contractor.		1	
10.0	**Mechanical Services (Supply and Install) as per drawings** - Contractor to remove existing air-condition units and replace with new.		1	
			Sub Total VEP	
			VAT	
			GRAND TOTAL VIP	

FIJI REVENUE AND CUSTOMS SERVICE

Schedule I: Checklist

Submission Checklist

RFT/EOI:_____

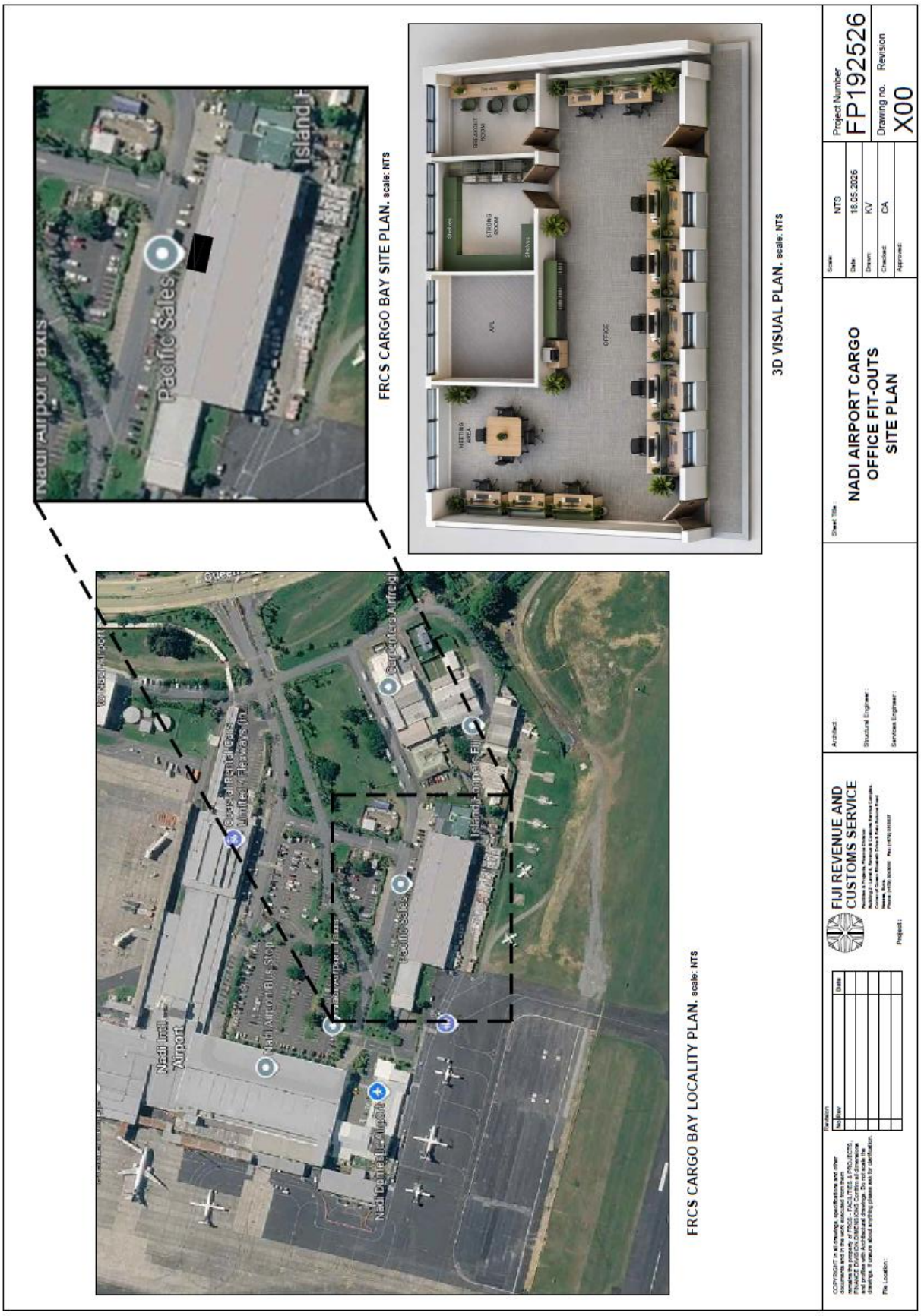
#	Requirement	Submitted (✓/X)	Comments
1	Business Registration Certificate	☐	
2	Business Tax Compliance Certificate	☐	
3	Directors Tax Compliance Certificate	☐	
4	VAT/GST Registration Certificate	☐	
5	FNPF Compliance Certificate	☐	
6	FNU Compliance Certificate	☐	
7	Business Profile	☐	
8	Three (3) Years Audited Financial Statements (AFS) or Bank Support Letter	☐	
9	Key Personnel Certifications / Qualifications	☐	
10	Insurance Certificates (Professional Indemnity, Public Liability, Cyber Liability, Workers Compensation)	☐	
11	Relevant Experience / Reference Projects	☐	
12	Schedule A: Declaration by Bidder – Conformity	☐	
13	Schedule B: Bidder Information	☐	
14	Schedule C: Commitment, Experience & Reference	☐	
15	Schedule D: Key Personal	☐	
16	Schedule E: Works Programme and Project Methodology	☐	
17	Schedule F: Declaration by Bidder – Price	☐	
18	Schedule H: Financial Proposal	☐	
19	Schedule I: Checklist	☐	

Bidder's Confirmation

I/We confirm that all required documents have been included in this tender submission and that the information provided is true and correct.

Company Name: _____
Authorized Representative: _____
Signature: _____
Date: _____
Contact Number: _____
Email: _____
Total Documents Submitted: _____

Annexure: Drawing



SCOPE OF WORKS - DEMOLITION.

1. Existing tiles to be removed and Contractor to allow for new tiling. All uneven floor surface to be leveled with compatible adhesive, Glaze the floor surface to fill in minor cracks and gaps on the floor and sand surface. Remove all dirt's and debris & prepare surface for new floor tiling layout.
2. Allow for installation of the vinyl tile planks as per manufacturers specification. Contractor to liaise with FRCS on vinyl tile planks confirmation. Install transition strips at doorways and room thresholds.
3. Demolish part-off existing walls shown dotted and make good to all damages.
4. Allow to remove all existing light fittings, switches and GPO's make good to damages. Make good to any damages. Allow to disconnect power and divert to new location. Refer to new Lighting layout
5. Allow to remove existing doors shown dotted, make good and relocate as per new layout plan. Allow to protect from damage during construction. Make good to any damages.
6. Allow to remove existing door/ window shown dotted & seal off opening with timber noggins & 13mm Gib board from inside & 12mm Hardies board from outside, both boards painted finish. Make good to any damages.
7. Allow to remove existing fire extinguishers & signages & exit signages & fittings show dotted, make good & relocate as per new services layout. Make good to any damages.
8. Allow to remove existing door / window & make good to any damages.
9. Existing door / window / window blinds to remain. Allow to protect from damage during construction. Allow to remove windows blinds, make good & reinstall to suit new layout.
10. Allow to remove all existing suspended ceiling panels & aluminum channels, remove existing ceiling boards & framing & make good to any damages. Prepare surfaces for new ceiling works. Refer new ceiling layout.
11. The wall-mounted server rack shall remain in its current location throughout the project. The Contractor must ensure that the server rack and all associated equipment are protected from any impact, interruption, or disturbance during the construction period. The Contractor is required to coordinate closely with the FRCS IT Team before undertaking any work in the vicinity of the server rack.
12. Allow for the removal of the two (2) existing cassette air conditioning units, including associated outdoor condenser units, as indicated by the dotted lines on the drawings. Make good all affected areas and rectify any damage resulting from the removal works. Supply and install two (2) new 24,000 BTU air conditioning units at the same locations as the existing units. The contractor shall connect the new units to the existing electrical power supply and make good all associated electrical works to ensure a complete and operational installation.
13. Allow for the removal and disposal of all existing office and meeting room joinery units, including making good any resulting damage to walls, floors, ceilings, and adjacent finishes. Disconnect and reroute existing power services to suit the new layout. Refer to the proposed joinery layout drawings for requirements. The Contractor shall coordinate and be responsible for the removal and lawful disposal of all demolished and unwanted materials from site.
14. Allow to remove existing aluminium framing, make good to any damages. All existing aluminium framing to be delivered to Lautoka Office.
15. Allow for installation of new 100mm timber walls with 13mm Gib board from both sides and painted finish. Make good to any damages.
16. Allow for the installation of new staff workstation joinery units and wall-mounted countertops, including making good any damages arising from the works. Provision shall be made for all required new power outlets (GPOs) and data ports to service the proposed workstations in accordance with the approved joinery layout. Office chairs will be supplied by FRCS.
17. Contractor shall modify the existing shelving within the strong room to ensure a proper fit. Prior to commencing any works, the Contractor must coordinate with the Properties Team and obtain confirmation of requirements.
18. Remove the existing 90x90 timber column, subject to the contractor confirming that its removal will not compromise the structural integrity of the building. Removal is recommended to prevent obstruction of the tea room area.

Painting Works

a. Surface Preparation

b. Repair all damaged areas and remove efflorescence. Thoroughly sand surface and remove all dirt, dust and loose material and dust off.

c. Stop all holes and cracks with suitable filler. Smooth all sharp edges, ensure the surface is free of oil and grease.

d. Chemically clean entire wall surfaces with Moss and mold remover prior to starting any painting.

e. Allow one coat APCO Damp proof paint, one coat APCO prep Primer undercoat and two coat APCO Frontier silk finishing coats, interior surface (semi - gloss finish). All wall colour to match existing colour on site. Before painting the contractor to seek approvals from FRCS on the paint colour.

f. Contractor to liaise with the supplier prior to preparation and application.

JOINERY NOTES

A. Check all dimensions on site prior to fabrication of joinery

B. All exposed edges to have polish finish or matching p.v.c edge tape

C. All carcass to be white melteca board with p.v.c edge tape

D. All joinery hardware to be commercial grade and to be used from the following recommended brands: HAFELE, HETTICH & BLUM or approved equivalent.

JOINERY NUMBER REFERENCE

1. Selected handles
2. Duct for wiring formed from 16mm thick melteca board
3. 100 x 16mm thick melteca board splash back with p.v.c edge tape
4. 75 x16mm selected melteca board rail with p.v.c edge tape
5. Packer piece as required
6. 25mm thick selected melteca desk top with p.v.c edge tape
7. 16mm thick selected melteca board drawers on soft closing sliders with p.v.c edge tape and selected locking system
8. 16mm thick selected melteca board with p.v.c edge tape
9. Refer sheet J0- for pedestal details
10. 50mm selected melteca partition board with p.v.c edge tape
11. 16mm thick selected melteca board plinth
12. Selected lockable castors
13. 50mm selected melteca partition board with p.v.c edge tape
14. 60Ø/mm cable port with desk cover/grommet.
15. 50 X 50mm angle bracket welded together with approved proprietary stainless steel angle brace and allow to screw fix to existing wall.

ELECTRICAL NOTES.

1. Locate light switched relative to door swings
2. All cables to be mechanically secured & protected. Use pvc / pvc orange circular V75.06 / 1KV cables or TPS for internal wiring secure to steel catenary wires inside ceiling space.
3. Use circuit breakers with thermal, magnetic & fault ratings to suit supply & load conditions.
4. Contractor to liaise with EFL regarding permits & inspections.
5. Use PDL 600 series fittings or approved equivalent for all light switches, switch toggles, normal & round - pin G.P.O Power.
6. A complete set of all drawings (latest revision) and specification shall be kept on site at all times & available for inspection.
7. Mount switch toggles on pre-fabricated switch plate with label insert slots.
8. All circuits shall be provided with rcd protection to AS/NZS 3000 and to EFL regulations.
9. Existing light fittings to be replaced with new downlights
10. Allow for relocating existing light fittings where required.
11. Contractor to liaise with FRCS on re-using existing GPO's and Data Ports, and confirmation of new GPO's and Data Ports on site.

DATA LEGEND

Double 10amps general purpose outlet

Telephone and Data outlet with 2 gang RJ45 CAT6 PDL600 series socket plate, allow to run wires with conduits

500 Height of fitting above finished floor

COMMS The existing communications rack shall remain in place. The contractor is required to coordinate with the FRCS IT team to ensure that the communications rack and associated services are not affected during the construction period.

ELECTRICAL & DATA NOTES

1. All power points and data ports to be mounted on wall/ joinery unit. Exact height to be confirmed on site by Contractor.
2. Allow to reuse existing power points and data ports where applicable.
3. Position of all fittings, shall be marked by Data contractor with chalk for clients approval prior to permanent installation.
4. All new cabling to be on Catenary wires.
5. Main contractor to chip floor conduits. Data contractor to install conduits and main contractor to reseal floor.
6. All wires to be in conduits and not exposed.
7. Data works to be done by FRCS IT subcontractor.

Two way switch PDL 600 series or approved equivalent all switches to above floor or unless otherwise noted

One way switch PDL 600 series or approved equivalent all switches to above floor or unless otherwise noted

LED Downlight IP20 rated approved or equivalent mounted to ceiling

Emergency Exit sign

Existing Fire Sprinklers

EX. DP4.5 Existing 4.5 Kg dry powder type - with signage

EX. CO2 Existing 2.0 Kg dry carbon dioxide type - with signage

NOTE:

Contractor to mount existing fire extinguishers as marked on the drawings.

MECHANICAL LEGEND.

New 24,000 BTU AC unit

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File Location :

Revision

No.	Rev	Date

FIJI REVENUE AND CUSTOMS SERVICE

Facilities & Projects, Finance Division
Building 2 - Level 4, Revenue & Customs Service Complex,
Corner of Queen Elizabeth Drive & Ratu Sukuna Road
Nasese, Suva
Phone: (+679) 3243000 Fax: (+679) 3315557

Project :

Architect :

Structural Engineer :

Services Engineer :

Sheet Title :

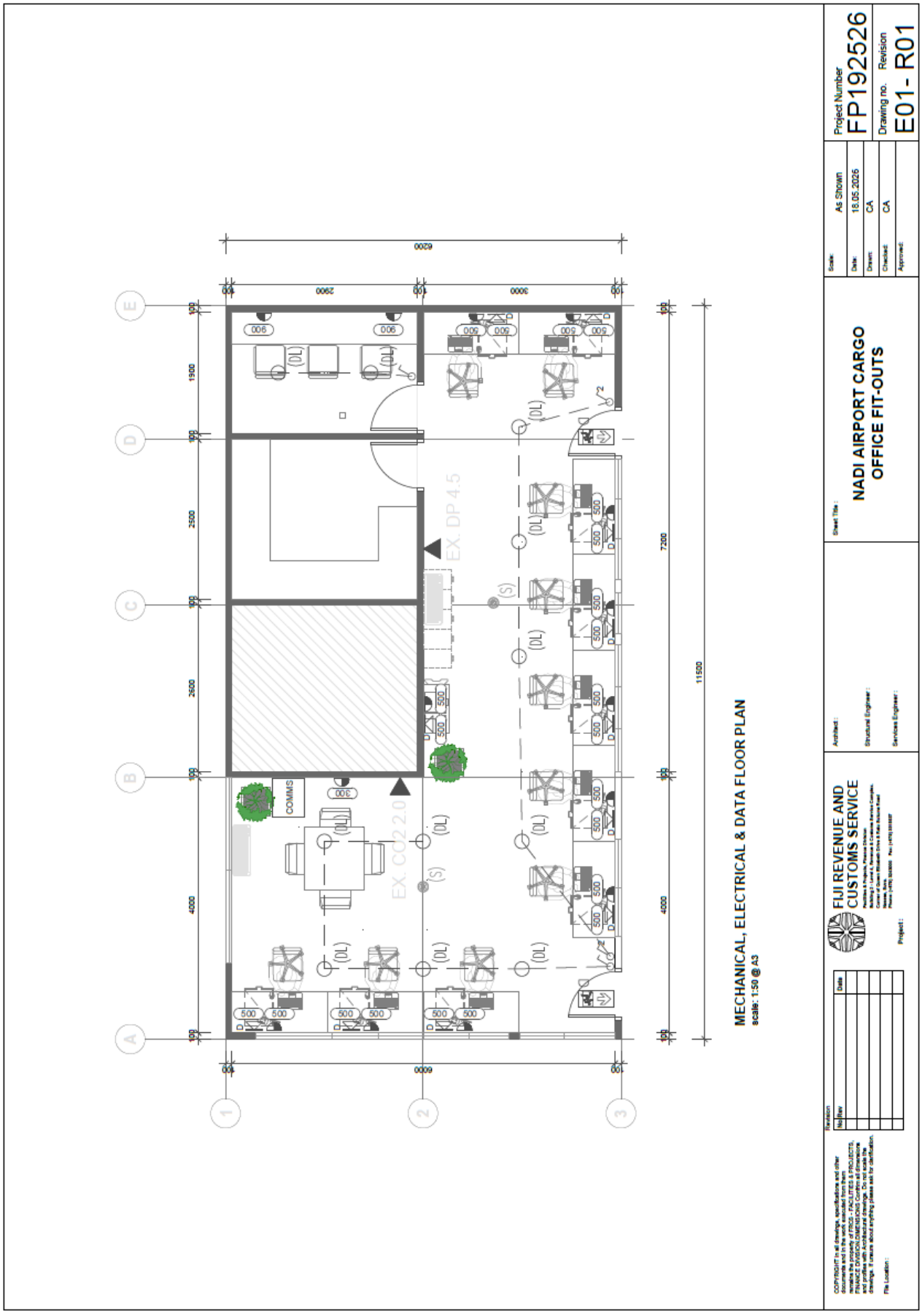
NADI AIRPORT CARGO OFFICE FIT-OUTS NOTES

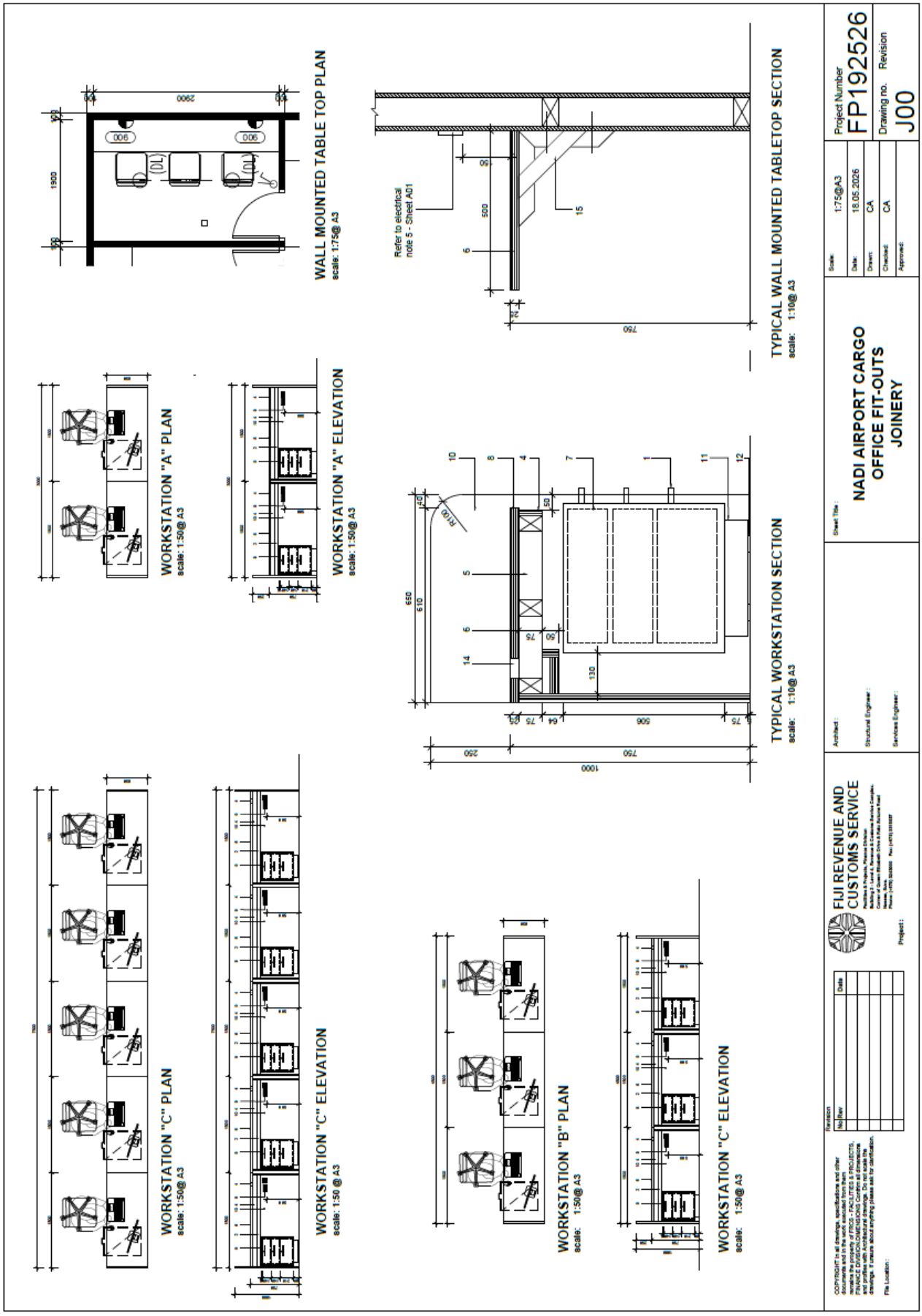
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Date:	18.05.2026
Drawn:	KV
Checked:	CA
Approved:	

Project Number FP192526

Drawing no. A01 - R1 Revision


DEMOLITION FLOOR PLAN. scale: 1:75 @ A3
PROPOSED FLOORING PLAN. scale: 1:75 @ A3
EXISTING FLOOR PLAN. scale: 1:75 @ A3
PROPOSED FLOOR PLAN. scale: 1:75 @ A3
NADI AIRPORT CARGO
OFFICE FIT-OUTS
FLOOR PLANS
FIJI REVENUE AND CUSTOMS SERVICE
Project Number
FP192526
Drawing no.
A02 - R2
Revision
1:75@A3
18.05.2026
CA / KV
CA
STRONG ROOM
OFFICE
TEA AREA
AFL
BREAKOUT ROOM
MEETING AREA
Shelves
Table Top


MECHANICAL, ELECTRICAL & DATA FLOOR PLAN
scale: 1:50 @ A3
NADI AIRPORT CARGO
OFFICE FIT-OUTS
FIJI REVENUE AND
CUSTOMS SERVICE
Project Number
FP192526
Drawing no.
E01 - R01
Revision
As Shown
18.05.2026
CA
CA
COMMS
EX. DP 4.5
EX. CO2 2.0


WALL MOUNTED TABLE TOP PLAN
scale: 1:75@ A3
TYPICAL WALL MOUNTED TABLETOP SECTION
scale: 1:10@ A3
WORKSTATION "A" PLAN
scale: 1:50@ A3
WORKSTATION "A" ELEVATION
scale: 1:50@ A3
TYPICAL WORKSTATION SECTION
scale: 1:10@ A3
WORKSTATION "C" PLAN
scale: 1:50@ A3
WORKSTATION "C" ELEVATION
scale: 1:50 @ A3
WORKSTATION "B" PLAN
scale: 1:50@ A3
WORKSTATION "C" ELEVATION
scale: 1:50@ A3
NADI AIRPORT CARGO
OFFICE FIT-OUTS
JOINERY
FIJI REVENUE AND
CUSTOMS SERVICE
Project Number
FP192526
Drawing no.
J00
Revision
Scale: 1:75@A3
Date: 18.05.2026
Drawn: CA
Checked: CA
Approved:

END