



**FIJI REVENUE AND
CUSTOMS SERVICE**

**SPECIFICATIONS FOR EXPRESSION OF
INTEREST (EOI)
NO.18/2025:**

**Vulnerability Assessment and Penetration
Testing (VAPT) for the Fiji Revenue and
Customs Service (FRCS).**

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Advertisement

The following is the advertisement for Fiji Revenue and Customs Service as it originally appeared in the local media and should be used as the basis to submit your responses:

**FIJI REVENUE AND
CUSTOMS SERVICE**

Expression of Interest

No.18/2025: EOI FOR VULNERABILITY ASSESSMENT AND PENETRATION TESTING (VAPT) SERVICES

FRCS invites qualified and experienced cybersecurity firms to submit an EOI for conducting a comprehensive Vulnerability Assessment and Penetration Testing (VAPT) of its IT network infrastructure and applications.

- The VAPT exercise aims to proactively identify, assess, and mitigate potential security vulnerabilities to enhance the overall security posture of FRCS and protect against malicious threats.
- The bidders are expected to meet the following requirements:
 - Proven experience in conducting comprehensive VAPT projects of a similar nature within the last two years.
 - Disclosure of company profile and client references (where permissible).
 - Location of testing operations to be declared.

Interested parties can access the full terms of reference with the detailed scope of works on the FRCS website at <https://www.frcs.org.fj/tenders/>.

All submissions should be sent in a sealed envelope and clearly marked as **EOI 18/2025 – FOR VULNERABILITY ASSESSMENT AND PENETRATION TESTING (VAPT) SERVICES** and should be addressed to:

**The Chairperson
FRCS Tender Board
Fiji Revenue and Customs Service
Private Mail Bag
Suva, Fiji**

OR it can be dropped in the Tender Box located at the FRCS Complex, Building 2 – Level 4, Corner of Ratu Sukuna Road, and Queen Elizabeth Drive, Nasese, Suva, Fiji **no later than 12 pm FJT on Friday 5th September 2025.**

For further assistance or clarification, please contact the Tender Committee through tenders@frcs.org.fj.

FRCS reserves the right to accept or reject any submissions at its discretion and this EOI does not constitute a contract or offer and is intended solely for the purposes of soliciting interests.

**For more information,**
please call us on our toll-free no. 1326 or
3243000 or email: info@frcs.org.fj

Follow us on:


www.frcs.org.fj

Section 1 – Invitation to Tender

EOI No. 18/2025 Vulnerability Assessment and Penetration Testing (VAPT) for the Fiji Revenue and Customs Service (FRCS)

1. Fiji Revenue and Customs Service (FRCS), invites written signed tenders from eligible bidders for the given subject.
2. The following attachments form part of the Bidding Documents:
 - Section 1 – Letter of Invitation
 - Section 2 – General Terms and Conditions
 - Section 3 – Bid Data Sheet (BDS)
 - Section 4 – Schedule of Returnable Forms
 - Schedule A: Declaration by Bidder – Conformity
 - Schedule B: Bidder Information
 - Schedule C: Project Commitment, Experience & Referees
 - Schedule D: Key Personnel
 - Schedule E: Works Programme and Project Methodology
 - Schedule F: Declaration by Bidder – Price
 - Schedule G: Scope of Works
3. Competitive bidding will be conducted under FRCS procurement procedures and guidelines and is open to all eligible companies.
4. Interested bidders can access the EOI specifications from the FRCS website page: <https://www.frcs.org.fj/tenders/> at no cost. All documents are in the English language.
5. It is the bidder's responsibility to ensure that the submission is dropped in the Tender Box located at FRCS Complex, Building 2 – Level 4, Corner of Ratu Sukuna Road and Queen Elizabeth Drive, Nasase, Suva, before the specified closing time.
6. Bidders are required to submit compliance certificates/letters from FNPF, FRCS & FNU, as part of their bids. Failure to comply with the requirements of the Bidding Documents may invalidate your submission.
7. Bidders seeking further clarification/information on the EOI and/or the process should contact via email on tenders@frcs.org.fj
8. Bid responses must be hand delivered before **12pm FJT on Friday 5th September 2025.**
9. Late tenders will not be accepted.
10. The lowest or any EOI may not necessarily be accepted.
11. FRCS reserves the right to accept or reject any Bid, and to annul, in whole or in part, or to suspend the bidding process and reject all Bids at any time and without reason prior to award, without thereby incurring any liability to the affected Tenderer or Tenderers.

Section 2 – General Terms and Conditions

The following General Terms and Conditions will apply.

1.1 Format of Response	Each bidder must provide a formal letter of transmittal that must: - Be signed by an authorized representative of the organization and must state that the signing official is authorized to legally bind the organization. - Include the names, titles, office addresses and office telephone numbers of the persons authorized by the organization to conduct negotiations on the proposal, including their expected roles in negotiations; and - Provide a contact name, address, landline number and email address which FRCS will use in serving notices to the bidder.
1.2 Late Submissions	Submissions received within five minutes of the closing time will be accepted. Five minutes is allowed as variation for any timing difference.
1.3 Applicants to Inform Themselves	Each applicant should: - Examine this specifications document; and any documents referred to within; and any other information made available by FRCS to the applicants. - Obtain any further information about the facts, risks and other circumstances relevant to the tender by making all lawful inquiries. - Ensure that the submission, and all information on which its proposal is based, is true, accurate and complete. By submitting their proposal, applicants will be deemed to have: - Examined the EOI specifications and any other information made available in writing by FRCS to the applicants. - Examined all information relevant to the risks, contingencies, and other circumstances having an effect on their proposal and which is obtainable by the making of reasonable inquiries.
1.4 Bidder's Risk	FRCS accepts no responsibility, liability, or obligation whatsoever for costs incurred by or on behalf of any bidder in connection with the EOI or any participation in the tender process.
1.5 Selection of Preferred Applicant	- No proposal will necessarily be selected by FRCS as the preferred solution/s. The FRCS Evaluation Committee may decide not to accept any proposal or reject all proposals at any time. FRCS reserves the right to cancel this tender and pursue an alternative course of action at any time. - Selection of Preferred Applicant will not be acceptance of the proposal and no binding relationship will exist between the preferred applicant(s) and FRCS until a written agreement acceptable by FRCS is executed by an authorized officer of FRCS and the successful applicant(s).

1.6 Conduct of Applicants	Conduct of Applicants or any of their consortium members, may affect the outcome of their tender responses, including non-consideration of the proposal. Applicants warrant to FRCS that they (and their consortium members) have not and will not engage in any of the following activities in relation to this tender process: - Lobbying of or discussions with any politician or political groups during this tender process. - Attempts to contact or discuss the tender process with officers, any member or staff or contractor currently working in FRCS or any agent of this Department, Exception to Evaluation Committee members. - Provision of gifts or future promise of gifts of any sort to the previously mentioned personnel. - Accepting or providing secret commissions. - Seeking to influence any decisions of FRCS by an improper means; or otherwise acting in bad faith, fraudulently or improperly.
1.7 Currency	All currency in the proposal shall be quoted in Fiji Dollars and prices shall be VAT Inclusive.
1.8 Corporate Information	Each applicant must provide the following information: - Details of the corporate and ownership structure, including identification of any holding company or companies and parent companies (Business license and Business Registration); - Profiles of the company and any parent entity. If the company is a subsidiary, the applicant must provide full details of the legal and financial relationship between the subsidiary and parent. The names of all directors and officers of the company. - A full description of the current operations of the company including the most recent audited financial statement or bank guarantee letter stating companies financial stability. - A copy of the company's Certificate of Incorporation. - Confirmation that the company has the capacity to bid for the Services and that there is no restriction under any relevant law to prevent it from bidding. - Provision of details of any legal proceedings that are being done against the company.
1.9 Qualifications and Capability	Each Applicant must: - Be FNPF, FRCS, FNU & VAT compliant (letters to be attached). Tax Identification Number (TIN) must be quoted in the submission. - Be able to demonstrate that it will be able to meet its financial obligations under this EOI. - The bidder has to have direct partnership with the supplier

	(Partner Certificate to be included with proposal) and must be an authorized reseller, distributor and service center.
1.10 Mergers, Acquisitions, Sales of Applicant	Where such information is publicly accessible, the Applicant must indicate whether any mergers, acquisitions or sales are planned presently or during the year following the submission of the proposal.
1.11 Enquiries	• All questions and enquiries regarding this EOI are to be made in writing via email or official letter. • All questions and inquiries will be responded to in writing by email. • Verbal responses will not have any binding on either party.
1.12 Confidentiality	• All Companies shall keep strictly confidential any and all information contained in this ITT, and other information or documents made available to it by or on behalf of FRCS in connection with this ITT. The firms shall not disclose, nor allow any such information to be disclosed. • Any effort by a Bidder to influence the FRCS in its decisions on Tender evaluation, Tender comparison, or Contract Award may result in the rejection of the Tenderer's Bid.
1.13 Price Bid	The Price(s) should include all non-exempt duties, taxes, and other levies payable by the Tenderer under the contract/purchase order and must be as per the Price Schedule/Bid Form provided.
1.14 Bid Validity Period	The bid shall remain valid for 90 calendar days after the deadline of the receipt of the bids.
1.15 Notification of Award	FRCS will notify the successful Bidder in writing prior to the expiration of the period of Bid Validity. FRCS may sign a contract with the successful Tenderer and issue a Purchase Order for a set duration.
1.16 Extension of Validity Period	• In exceptional circumstances, prior to the expiration of the proposal validity period, FRCS may request Bidders to extend the period of validity of their Proposals. The request and the responses shall be made in writing and shall be considered integral to the Proposal. • If the Bidder agrees to extend the validity of its Proposal, it shall be done without any change to the original Proposal. • The Bidder has the right to refuse to extend the validity of its Proposal, and in which case, such Proposal will not be further evaluated.

Section 3 – Bid Data Sheet

BDS No.	Description	Instruction
1.	Condition of EOI	Fixed Lump Sum
2.	Contract Form	The provisions of the Contract Template are only indicative of the terms and conditions that the parties may ultimately agree to enter and will become binding on the parties after the EOI has been awarded and upon finalization and execution of the contract.
3.	Mandatory Requirements	• Company Profile including Organization Structure • Valid Business License and Registration Certificate • FRCS Tax Compliance Letter • FNPF Compliance Letter • 3 minimum written Clients Reference with contact details • Detailed Approach for conducting Penetration Testing – Time allocation breakdown for assignment with breakdown of Technical, Automated, Manual, Exploitation testing and Reporting as applicable. • High Level Project Plan • Suppliers must deliver the cyber security services directly and demonstrate certified specialist skills. Outsourcing or subcontracting any part of the service must be advised and will not be accepted. • Details of the person(s) who will be designated to perform the required services (fieldwork) which should comprise of the following: ✓ Relevant experience, qualification and confirm certifications (Must have both CREST and ISO 27001) ✓ List of clients on which the designated person performed similar nature of vulnerability assessment and penetration tests during the last (2) years; along with client contact name, email address and contact phone number. ✓ Supplier Jurisdiction: Location (country) of where testing will be conducted from.
4.	Cost of Services:	Currency/Tax breakdown as appropriate for the following three services quoted separately: 1. Network Vulnerability Assessment (QuoteNo.1) 2. Dynamic and Unauthenticated Application Security Assessment (QuoteNo.2) 3. Unauthenticated Application Security Assessment (QuoteNo.3)
5.	Exclusions:	Physical security assessment.

		Areas outside the agreed scope during project kickoff.
6.	Duration & Resources:	The VAPT exercise will be executed over a Three-to-Four-week period, depending on scope complexity, with a team consisting of a Lead Security Consultant, Senior Penetration Tester, and Security Analysts
7.	Deadline / Submission	Date: Friday 5th September 2025 Time: 12pm FJT Mode: Submission to be dropped in the Tender Box located at FRCS Complex, Building 2 – Level 4, Corner of Ratu Sukuna Road and Queen Elizabeth Drive, Nasese, Suva. Tender to be in a sealed envelope and clearly marked as “EOI No. 18/2025 – Vulnerability Assessment and Penetration Testing (VAPT) for the Fiji Revenue and Customs Service (FRCS).”

Section 4 – Schedule of Returnable Forms

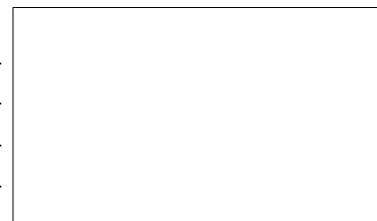
Schedule A: Declaration by Bidder – Conformity

Tender Reference:	EOI No. 18/2025
Tender Title:	Vulnerability Assessment and Penetration Testing (VAPT) for the Fiji Revenue and Customs Service (FRCS).

1. We, confirm to have examined the Tender Documents, attended the Pre-Bid Site Meeting (if any) and hereby acknowledged any addendums thereof, offer to supply the goods, services or works set out in the ITT, the Specifications, Drawings and accompanying documents for the price(s) specified in the Price Schedule.
2. Declare that we have read and clearly understood all Sections of this ITT , including the GTC & TOR, if required we will sign and return any section of ITT to form part of the Contract Document.
3. We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium /Association members or subcontractors or suppliers for any part of the contract:
 - a. have no conflict of interest, is not under procurement prohibition by the FRCS or been suspended, debarred, sanctioned or otherwise identified as ineligible;
 - b. have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
 - c. Undertake not to engage in proscribed practices, including but not limited to corruption, fraud, coercion, collusion, obstruction, or any other unethical practice, with the FRCS or any other party, and to conduct business in a manner that averts any financial, operational, reputational, or other undue risk to FRCS.
4. We declare that all the information and statements made in this Proposal are true and we accept not to deviate, unless the Scope of Work will change by the FRCS;
5. Agree that the FRCS has the right to deduct the full Bid Security Sum (if any) in case of any breach to the terms of conditions of the ITT or in case where we decided to reject the offer by the FRCS after the Letter of Award has been issued by the FRCS;
6. I understand that the FRCS reserves the right, unless the tenderer stipulates to the contrary in the tender, to accept such portion thereof as FRCS may decide. FRCS is not bound to accept the lowest or any tender.
7. Confirm that our submission shall be valid and remain binding upon us for the period specified in the Bid Data Sheet.

I, the undersigned, certify that I am duly authorized to sign this Proposal and bind it should FRCS accept this Proposal.

Authorized Representative Signature : _____
Authorized Representative Name : _____
Designation : _____
Company Name : _____
Date : _____



[Bidders official stamp/seal]

Schedule B: Bidder Information

Bidder Registered Name	[Complete]
Legal Address	Street Address: [Complete] Postal Address: [Complete] Office Number: [Complete] Website (if any): [Complete]
Year of Registration	[Complete]
List of Director(s)/Shareholder(s)	[Complete]
Bidder's Authorized Representative	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
Countries of Operation	[Complete]
No. of full-time Employees	[Complete]
No. of Technical Employees	[Complete]
No. of Field Employees	[Complete]
Contact person FRCS may contact for requests for clarification during Proposal evaluation	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
Attach the following documents:	• Company Profile including Organization Structure • Valid Business License and Registration Certificate • FRCS Tax Compliance Letter • FNPF Compliance Letter • 3 minimum written Clients Reference with contact details • Detailed Approach for conducting Penetration Testing – Time allocation breakdown for assignment with breakdown of Technical, Automated, Manual, Exploitation testing and Reporting as applicable. • High Level Project Plan • Suppliers must deliver the cyber security services directly and demonstrate certified specialist skills. Outsourcing or subcontracting any part of the service must be advised and will not be accepted. • Details of the person(s) who will be designated to perform the required services (fieldwork) which should comprise of the following: • Relevant experience, qualification and confirm certifications (Must have both CREST and ISO 27001) • List of clients on which the designated person performed similar nature of vulnerability assessment and penetration tests during the last (2) years; along with

	client contact name, email address and contact phone number. • Supplier Jurisdiction: Location (country) of where testing will be conducted from.
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Schedule C: Methodology

The assessment will be conducted using a combination of automated scanning tools and manual testing techniques. Testing should be from the perspective of an outside attacker with minimum knowledge of the network. All security assessments are to be performed with reference to industry leading methodologies, such as Open-Source Security Testing Methodology (OSSTM) and Penetration Testing Execution Standard (PTES), including the following standards:

- OWASP Testing Guide
- CIS Benchmarks
- Any other relevant information security framework

Schedule D: Declaration by Bidder – Price

EOI Reference:	EOI No. 18/2025
EOI Title:	Vulnerability Assessment and Penetration Testing (VAPT) for the Fiji Revenue and Customs Service (FRCS).

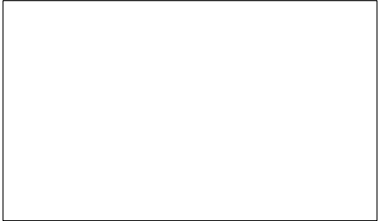
We, the undersigned, submit our Price for the above project in accordance with the Specification prepared by FRCS.

The whole of the works shall be completed and carried out to the entire satisfaction of FRCS for the sum of [Insert amount in words and figures (VIP)].

Our Proposal shall be valid and remain binding upon us for the period of time specified in the Bid Data Sheet. We understand you are not bound to accept any Proposal you receive.

I, the undersigned, certify that I am duly authorized to sign this Proposal and bind it should FRCS accept this Proposal.

Authorized Representative Signature : _____
Authorized Representative Name : _____
Designation : _____
Company Name : _____
Date : _____



[Bidders official stamp/seal]

Schedule E: Scope of Works

ITEM No.	SCOPE DESCRIPTION
	PROJECT BACKGROUND
	The Fiji Revenue and Customs Service (FRCS) requires a comprehensive Vulnerability Assessment and Penetration Testing (VAPT) exercise to proactively identify, assess, and mitigate potential security vulnerabilities in its IT network infrastructure and applications. The objectives are to: - Assess the overall security posture. - Detect vulnerabilities before malicious actors exploit them. - Evaluate the effectiveness of current security measures. - Recommend prioritized remediation strategies to strengthen defenses.
	SCOPE
	The scope comprises of two parts which are as follows: 1. Network Vulnerability Assessment 2. Web Application Security Assessment The engagement will cover the following key areas: 1. Network Vulnerability Assessment External Network Penetration and Vulnerability Assessment: Identification and analysis of vulnerabilities in internet-facing systems, services, and devices. - Discovery of open ports, running services, and unnecessary exposures. - Assess all FRCS Public Facing Active IP's not limited to 12 External IP addresses - Identification of issues and immediate consequence and recommended solutions - Ranking of vulnerabilities based on threat level, loss potential and likelihood of exploitation - Simulation of attacks from outside FRCS's network to identify exploitable weaknesses. - Assess potential impact, data compromise risk, and system persistence capabilities. - Testing for exploitation paths from compromised hosts to high-value systems. - Test the nominated IP Address and conduct searches across cybercriminal forums and marketplaces, both open and closed, to identify any information about FRCS relevant to the scope 2. Web Application Security Testing (Dynamic/Unauthenticated and 2.1 Dynamic Vulnerability Scanning (Auto) & Unauthenticated Application Security Test (Manual) – Approximately 10 APIs and core applications such as TPOS, NTIS, VMS, Asycuda, Yacht Mgt System

	2.2 Authenticated Application Security Test (<i>Manual</i>) – TPOS, NTIS, VMS, Asycuda, Yacht Mgt System 2.3 Web Application Penetration Test MUST include and identify: ▪ Assessment of public-facing and internal web applications, portals, and dashboards. ▪ Testing against OWASP Top 20 and SANS Top 20 vulnerabilities. ▪ Broken Authentication, Failure to restrict URL access, Cross Site Scripting (XSS) ▪ Authorisation checks, Weak input validation, Abuse of functionality ▪ XML External Entity (XXE) attack, Injection flaws (SQL, command injection, etc.) ▪ Error handling and sensitive information disclosure ▪ Web Server and data base server infrastructure related vulnérabilités ▪ Business logic flaws, insecure coding practices, and authentication issues. ▪ API and web service security testing, including authentication, authorization, rate-limiting, and data exposure checks. ▪ Static and dynamic content security testing for improper access control. ▪ Client-side attacks, auditing and logging, Parser Issues (XML/JSON) 3. Deliverables ▪ Written documentation – Includes the approach, findings and recommendation to FRCS ▪ Technical Report - Detailed technical report that combines methodology employed, positive security aspects identified, detailed technical vulnerability findings, assignment of risk rating for each vulnerability, supporting detailed exhibits for vulnerabilities when appropriate, and detailed technical remediation steps. ▪ Executive Summary Report – A document developed to summaries the scope, approach, findings and recommendations, in a manner suitable for senior management. ▪ Recommendations for security enhancements based on findings. ▪ Interim Updates / Progress Reports - Status updates during the assessment phase. - Highlighting any critical vulnerabilities discovered that may need urgent attention before the final report. - Documentation of testing progress, issues faced, and clarifications. ▪ Final Presentation / Debrief - Walkthrough of findings with FRCS stakeholders. - Q&A session with both IT staff and management. - Clarification of technical details and prioritization advice.
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